

## **DDKits Privacy policy – May 2018**

The purpose of this privacy statement is to advise you of the personal information DDKits hold and how it is used.

### What personal data does DDKits hold?

DDKits holds your name or callsign (if applicable) but not shipping address for the purpose of selling you a requested product. Your name and order details are also held for UK tax purposes. In delivering this service we may use a third party services/platforms (such as PayPal) for which we use best practice on a reasonable endeavours basis. Shipping addresses are supplied by Paypal,, if appropriate or by e-mail request to the customer, using web mail. Shipping addresses are not held on the local PC.

### Where is it held?

Your details are held on a local PC, protected by suitable anti-intrusion software.

### How long will DDKits keep it??

Your order details will be retained in DDKits financial records for UK tax purposes for up to 7 years, after which they will be deleted.

The GDPR provides several rights concerning your personal information and these are detailed in the OIC Compliance Statement / Terms and Conditions.

If you have any questions about DDKits and GDPR, please contact G4DDK